

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, September 24, 2002**

CALL TO ORDER AND ATTENDANCE

The regular semimonthly Architectural Review Board meeting was held on Tuesday, September 24, 2002, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Ms. Williams, Mr. Freiling, Mr. Brendel, Mr. Walker, and Mr. Sandbeck. Absent was Board member Mr. Spence. Also present were Zoning Administrator Murphy and Zoning Officer Beck.

CONSENT AGENDA

Mr. Brendel motioned to approve the consent agenda as presented.

ARB #94-02 Williams/704 Jamestown Road – Fence – approved.

ARB #95-02 G-Square Inc./1001-A Richmond Road – Exterior change (Hardiplank siding) – approved.

ARB

SIGN #36-02 Stars & Stripes Forever/3044 Richmond Road – Building Face Sign – approved.

Recorded vote on the motion:

Aye: Ms. Williams, Mr. Freiling, Mr. Williams, Mr. Brendel, Mr. Walker,
and Mr. Sandbeck.
Nay: None.
Absent: Mr. Spence.
Abstain: None.

ARCHITECTURAL PRESERVATION DISTRICT

ARB #65-02 Koz/306 Indian Springs Road – Fence

The applicant faxed a letter to the Board requesting withdrawal to allow the applicant to explore other options for a fence along the retaining wall.

ARB #93-02 Cyphers/624 South Henry Street – Exterior Change (wood window replacements)

The applicant was not present at the meeting. The Board decided to consider the application in order that the illegal windows installed in July, which were denied by the Board, could be replaced. Mr. Sandbeck noted that according to

staff comments this house was built around 1900, and the 3/1 wood windows that were located in the dwelling were second-generation windows that were probably installed in the 1940's. He noted that 1/1, 2/2 or 6/6 wood windows were common in a dwelling of this vintage. Therefore, the proposed wood windows could have been the actual type of window that was installed in the dwelling when it was originally built. A general discussion followed concerning the use of wood windows and wood trim around the windows. The Board asked staff if the applicant proposed a wood window or aluminum-clad window. Ms. Murphy noted that the applicant stated when he dropped off the application, that if the Board required a wood window, then he would install a wood window. It was the consensus of the Board that the ***Design Review Guidelines*** required a wood window and that a sill and trim be reinstalled around the windows with appropriate trim and sill applications.

Mr. Williams motioned to approve ARB# 93-02 conditioned upon 1/1 wood windows with appropriate wood trim and sills provided. A minimum of 1"x 4" wood trim would be required for the window trim.

Recorded vote on the motion:

Aye: Ms. Williams, Mr. Freiling, Mr. Williams, Mr. Brendel, Mr. Walker,
and Mr. Sandbeck.
Nay: None.
Absent: Mr. Spence.
Abstain: None.

Other

Representatives from the Atlantic Shutter Systems presented their new shutter product to the Board noting the following:

- The shutters are constructed of a solid PVC material or fiberglass.
- They are high quality and low maintenance and come in a range of styles.
- They are sized to fit the window, operable and have appropriate hardware.
- The cost of a pair of shutters ranges from \$350 to \$500 depending on the style selected.
- A variety of color choices and styles are available.
- The shutters have a limited warranty of twenty years on the shutter against defects in material and workmanship and ten years on the paint finish. They recommend that the shutters be returned to the manufacturer for repainting after ten years.

Sample products were presented to the Board. A general discussion followed with the Board thanking the applicant for presenting this new product. The Board noted that the shutters were of good quality with possible use in the **Corridor Protection District** and **Zone 3** of the **Architectural Preservation District**.

Minutes of September 10, 2002 meeting.

The minutes were approved as presented.

There being no further business, the meeting was adjourned at 7:15 pm.

Jason Beck
Zoning Officer